



**JUNIOR LEAGUE OF  
SPARTANBURG**

*Women building better communities*

**TEAM MINI-GRANTS APPLICATION COVER SHEET**

Title of Project:

Applicant's Name:

Home Address:

E-mail Address:

Home Phone:

School Name:

E-mail Address:

School Address:

School Phone:

If you were to be awarded this grant request, to whom should the check be made payable?

Mailing Address:

I have read this application and certify that to the best of my knowledge, the materials and funding requested are not available in this school at the present time.

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Principal's Signature

The deadline for applications is **Friday, July 11<sup>th</sup>, 2008.** Packet must include:

- One cover sheet
- One original application form
- Three copies of application form

**Return to: Jennifer Walker, Mini-Grants Chair**

C/O The Junior League of Spartanburg

615 E. Main St.

Spartanburg, SC 29302

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If you have questions regarding this form, please contact the Junior League Office at 583-5842 or [junleagu@bellsouth.net](mailto:junleagu@bellsouth.net).



**JUNIOR LEAGUE OF  
SPARTANBURG**

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**TEAM MINI-GRANTS APPLICATION FORM**

Return application form and three copies to:

**Jennifer Walker, Mini-Grants Chair**

The Junior League of Spartanburg

615 E. Main St.

Spartanburg, SC 29302

Project Title:

Target Population/Grade Level:

Corresponding Classroom Subject(s):

Number of Students Involved:

Project Cost:

Project Description:

Goals and Objectives:

Schedule of Activities: (Include beginning and ending dates of project)

Proposed Evaluation Method: (How will you determine whether your objectives have been achieved, and how will you measure the success of your project?)

Detailed Budget Request: (Please list each item separately with appropriate cost.)

Materials (Equipment, supplies, etc.)

Cost

Proposals may incorporate matching funds raised by PTO's, student groups, or other available community resources. Do you plan to solicit additional funds? If so, please list the sources.

## **Grant Requirements 2008-2009**

- Grant recipient or a representative from your school **must** be present at the Junior League award ceremony in October to accept the grant money in person.
- Duplication of the same grant which has been awarded funds in consecutive years is prohibited. If you are awarded a grant in October 2008, you may not reapply for the same grant until 2010. However, if you submitted a grant application that was not funded, you may reapply for that same grant the following year.
- An individual may enter one application for an individual grant and one application as a team member for a team grant during the same application year. However, only one application in each category will be accepted for example a teacher could not submit two applications for an individual grant.
- Money must be spent only for the project for which it was granted and for the expenditures listed in the grant application. Funds may not be used for teacher or staff salaries.
- Projects must be implemented between October 8 and May 31, 2009.
- A “Final Evaluation Report” must be completed and returned by May 31, 2009. If report is not submitted by the deadline, the grant recipient will not be eligible to receive a grant the following school year.
- A minimum of two photographs of the project being implemented must accompany the “Final Evaluation Report”. Please try to include students in these photographs. If parental permission is necessary for photographs, please obtain permission and include it with the report. Photographs, examples of student work, diskettes, slides and videotapes are all welcomed.

**Please review all of the grant requirements carefully.**

Thank you for your cooperation and participation in the Mini-Grants and Team-Grants project. We hope your project is a success!

If you have any questions, please contact Jennifer Walker at [jensno81@gmail.com](mailto:jensno81@gmail.com), or Cathy Lewson at the Junior League office at [junleague@bellsouth.net](mailto:junleague@bellsouth.net).